

Skill Enhancement Course (SEC)/ Practical Knowledge

This syllabus is structured to meet the **Skill Enhancement Course (SEC)** requirements under the State Education Policy (SEP) framework. It focuses on transitioning students from theoretical linguistics to hands-on data collection and analysis.

IV Semester: Linguistics – Practical Component

Linguistic Field Analysis

Course Overview: This module introduces students to the methodologies of linguistic fieldwork. Students will learn to collect primary data from native speakers, transcribe oral speech, and analyze the phonological and morphological structures of a specific language or dialect.

- **Credits:** 02
 - **Total Hours:** 20 (Contact hours + Guided Fieldwork)
 - **Evaluation:** 50% Internal Assessment (Field Records) + 50% Portfolio/Viva-Voce
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Module I: Preparatory Phase (4 Hours)

- **Introduction to Fieldwork:** Ethics in linguistics research; Informed consent and the researcher-informant relationship.
- **Tools of the Trade:** Using recording equipment and phonetic transcription software (e.g., Praat or ELAN).
- **Questionnaire Design:** Building word lists (Swadesh list) and sentence frames for elicitation.

Module II: Data Collection & Elicitation (8 Hours)

- **Phonetic Documentation:** Recording vowel and consonant inventories; identifying suprasegmental features (tone, stress, or nasalization).
- **Morphological Elicitation:** Collecting data on nouns (number, gender, case) and verbs (tense, aspect, mood).
- **Sociolinguistic Observation:** Noting variations based on age, gender, or social context within the field site.

Module III: Analysis & Documentation (8 Hours)

- **Data Transcription:** Converting recordings into International Phonetic Alphabet (IPA) notation.
 - **Drafting a Sketch Grammar:** Organizing collected data into a coherent linguistic description.
 - **Digital Archiving:** Basics of preserving endangered language data.
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Practical Requirements (Field Record)

Each student is expected to maintain a **Fieldwork Diary** containing:

1. **Informant Profile:** Demographic details of the language consultant.
 2. **Elicited Word List:** A minimum of 100-150 words transcribed in IPA.
 3. **Sentence Analysis:** A minimum of 20 glossed sentences (interlinear morphemic glossing).
 4. **Reflective Essay:** A brief report on the challenges and observations during the field visit.
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Suggested Assessment Pattern

Component	Assessment Method	Weightage
Formative	Field Notes & Progress Reports	20 Marks
Summative	Final Field Report / Portfolio	20 Marks
Oral	Viva-Voce on Analysis	10 Marks

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Choice Based Credit System (CBCS) as per SEP
Syllabi for Practical Skill/Knowledge (Part 1 and 2)

Fourth and Fifth Semester

OPTIONAL ENGLISH

Course Objectives:

- To introduce the students to different skills
- To bridge the gap between theoretical knowledge and practical application
- To develop competence
- To promote effective techniques for professional career
- To develop creative and critical thinking

Course Outcomes:

The course will enable the students to:

- Enhance technical proficiency
- Strengthen their confidence
- Develop skills relevant to their professional life
- Get employment opportunities
- Become self-reliant and face professional challenges

Choice Based Credit System (CBCS) for B.A.Programme

Syllabi for Practical Skill/Knowledge (part 1 and 2)

OPTIONAL ENGLISH

Semester	Title of the Paper	Teaching Hours per Week	Course Credits	Assessment Marks			Duration of Semester End Examination
				Semester End Examination	Internal Assessment	Total	
IV Sem	Practical Skill/Knowledge (Part 1) – Optional English	2	2	40	10	50	1.30 Hours
V Sem	Practical Skill/Knowledge (Part 2) – Optional English	2	2	40	10	50	1.30 Hours

Fourth Semester B.A.
Practical Skill/Knowledge (Part 1)
Optional English

Title of the Paper	Teaching Hours per Week	Course Credits	Assessment Marks			Duration of Semester End Examination
			Semester End Examination	Internal Assessment	Total	
Practical Skill/Knowledge (Part 1)	2	2	40	10	50	1.30 Hours

UNIT I: Book Review **10 Marks**

UNIT II: Film and Theatre appreciation **10 Marks**

UNIT III: Basic Research Skills – 1 **20 Marks**

- a) Choosing a topic
- b) Planning research
- c) Analysis and Interpretation

Suggested Reading:

1. Kothari. C.R. *Research Methodology*. New Age International Private (Ltd) 2000
2. *MLA Handbook*. Modern Language Associations. 9th Edition, 2009
3. Villarejo, Amy. *Film Studies: The Basics*. Routledge, 2001

Guidelines for Internal Assessment

Assessment	Time and Duration	Marks
Test	After two months from the commencement of each semester	05
Assignment	After two months from the commencement of each semester	05
Total Marks		10

Fifth Semester B.A.
Practical Skill/Knowledge (Part2)
Optional English

Title of the Paper	Teaching Hours per Week	Course Credits	Assessment Marks			Duration of Semester End Examination
			Semester End Examination	Internal Assessment	Total	
Practical Skill/Knowledge (Part 1)	2	2	40	10	50	1.30 Hours

UNIT I: Reading Skills **10 Marks**

- a) Scanning and Skimming
- b) Identifying the themes

UNIT II: Writing Skills **20 Marks**

- a) Developing ideas
- b) Writing reports
- c) Copy editing

UNIT III: Basic Research Skills – 2 **10 Marks**

- a) Using online resources
- b) Writing citations and referencing

Suggested Reading:

1. Kane, Thomas. *Oxford Essential Guide to Writing*. OUP, 2011
2. Kaur, Sukhwinder. *English Writing Skills for Professionals*. JTS Publication, 2005
3. Kenneth, Roman. *Writing That Works*. Transinfo Publishers, 2010
4. Kothari. C.R. *Research Methodology*. New Age International Private (Ltd) 2000
5. *MLA Handbook*. Modern Language Associations. 9th Edition, 2009
6. Swan, Michael. *English Practical Use*. Cambridge, 2000

Guidelines for Internal Assessment

Assessment	Time and Duration	Marks
Test	After two months from the commencement of each semester	05
Assignment	After two months from the commencement of each semester	05
Total Marks		10

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Undergraduate Courses – Optional English (As per SEP 2024)

Question Paper Pattern for B.A. Programme

1V Semester –Practical Skill/Knowledge (Part 1) – Optional English

Time: 1.30 Hours

Max. Marks: 80

Instructions to Students:

1. *Students should write the section and question numbers correctly and legibly within the margin.*

SECTION – A (Unit I – Book Review)

I. Answer any ONE of the following in about two pages. 1 x 10 = 10

- 1.
- 2.

SECTION – B (Unit II- Film and Theatre Appreciation)

II. Answer any ONE of the following in about two pages. 1 x 10 = 10

- 1.
- 2.

SECTION – C (Unit III -Basic Research Skills-1)

III. Write short notes on any FOUR of the following. 4 x 5 = 20

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

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Undergraduate Courses – Optional English (As per SEP 2024)

Question Paper Pattern for B.A. Programme

V Semester –Practical Skill/Knowledge (Part 2) – Optional English

Time: 1.30 Hours

Max. Marks: 80

Instructions to Students:

1. *Students should write the section and question numbers correctly and legibly within the margin.*

SECTION – A (Unit I – Reading Skills)

I. Answer any ONE of the following in about two pages. 1 x 10 = 10

- 1.
- 2.

SECTION – B (Unit II –Writing Skills)

II. Write short notes on any FOUR of the following. 4 x 5 = 20

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

SECTION – C (Unit III -Basic Research Skills-2)

II. Answer any ONE of the following in about two pages. 1 x 10 = 10

- 1.
- 2.